



Superior Court of California

County of San Joaquin

222 E. Weber Avenue, Stockton, CA 95202; (209) 468-9342

EMPLOYMENT OPPORTUNITY

CASE MANAGER Dependency Court (Contract Position)

SALARY: \$4332 Monthly (\$24.99 Hourly)
FINAL FILING DATE: Monday, March 15, 2010, 5:00 p.m.
TERM LIMITED: One year, six months

THE POSITION: This contract position provides case management services for the Juvenile Dependency Court regarding children in long term foster care and families with children who are exiting the juvenile dependency system.

TYPICAL DUTIES (include but are not limited to): Developing resource material in collaboration with local Child Protective Services, County Counsel, court appointed attorneys and community agencies in order to identify community resources available for families who reunify and/or minors who emancipate; assess services for teenage youth in foster care; ensures the court's involvement in the transition to emancipation process by developing a protocol between social services and the court to allow the court to participate in emancipation conferences. Develop a protocol to require all youth transitioning to adulthood attend court hearings regarding their transitional needs including housing, vocational, employment, medical and educational; serve as liaison between model court project and the various school districts and/or County Office of Education as determined by the judges; review the existing process and protocol for dual status; assist Juvenile Dependency Judges as determined by the judges; and performs other related duties as required.

MINIMUM QUALIFICATIONS:

Note: Employment with San Joaquin Superior Court is contingent upon passing a background check.

Education: Graduation from an accredited four-year college or university with a bachelor's degree in education, liberal studies, sociology, psychology, business administration, political science, judicial administration or a related field.

Experience: Two years of experience working with students, youth and families, performing research, assessments, interviews and general case management techniques; experience networking with various service agencies, community organizations, businesses or corporations.

AND

License: Possession of a valid California driver's license.

Knowledge of: Principles of written and oral communication; basic interviewing and investigation techniques; research and data gathering techniques.

Ability to: Make recommendations based upon investigative results; prepare, review and edit comprehensive court reports and case files; gather and analyze data, develop protocol; communicate effectively with public and community agencies outside the court that provide services to families.

Physical and Mental Requirements: Ability to sit or stand for extended periods of time; manual dexterity sufficient to operate computer keyboard; vision sufficient to read and write material; sufficient strength to lift and carry materials weighing up to 25 pounds on a frequent basis; ability to speak clearly on the telephone and before groups; may require attendance at evening meetings or weekend sessions and travel.

APPLICATIONS:

Court applications must be received at San Joaquin County Superior Court, Human Resources Department, 1st Floor, Room 141

222 E. Weber Avenue, Stockton, CA 95202

Applications can be completed and downloaded from our website at

www.stocktoncourt.org or contact the Human Resources Department at (209) 468-9342

APPLICATION PROCESS: Human Resources will review all applications. Applicants who meet the minimum requirements will be referred to the department for employment consideration. The Court reserves the right to limit the number of candidates invited to participate in the interview process to include only the best qualified candidates should a large number of candidates apply.

***The Superior Court of California, County of San Joaquin is
an Equal Employment Opportunity Employer***